Discharge Summary Web Guide
Pilot Project User Instructions

What is the Discharge Summary Web Guide?
The Discharge Summary Web Guide (DSWG) aims to provide a smartphone-friendly Discharge Summary Template as an aid for Providers to include the necessary patient visit information within the Discharge Summary. The intent is to ensure that the documentation is consistently and accurately completed to communicate critical patient care information for continuity of care, program planning, research and funding. The discharge summary is a primary document that is utilized by HIM Coding to ensure accurate data collection for Canadian Institute for Health Information (CIHI) submissions.

Contents

Features

- The DSWG allows the user to access the Discharge Summary Template from a smartphone or computer without the need to be on a hospital network.

Requirements

- The application can run on both iPhones and Android Smart Phones. Blackberry OS phones cannot be used.
- You must have a compatible device (iPhone iOS 8 and newer or Android Smartphone OS 4.4 and newer). You can check by doing the following:

iPhone	Android Phone
1. Go to Settings 2. Tap on 'General' 3. Tap on 'About' 4. Find 'Version'	1. Go to Settings 2. Tap on 'About Device' 3. Find 'Android Version'

Support

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Troubleshooting Tips

- If you are unable to connect your account to the Physician Mobile App, please ensure that you are on the Wi-Fi network or mobile data.

How to use this tool?

The Discharge Summary Web Guide is based on the Discharge Summary Template which was approved by the Health Authority Medical Advisory Committee (HAMAC) provides a standard framework for physicians to consistently and effectively complete and communicate critical patient care information.

Think of the Discharge Summary Web Guide as a helpful checklist as you complete your Discharge Summary. Just click on the heading you are interested in, to provide a definition about the topic.
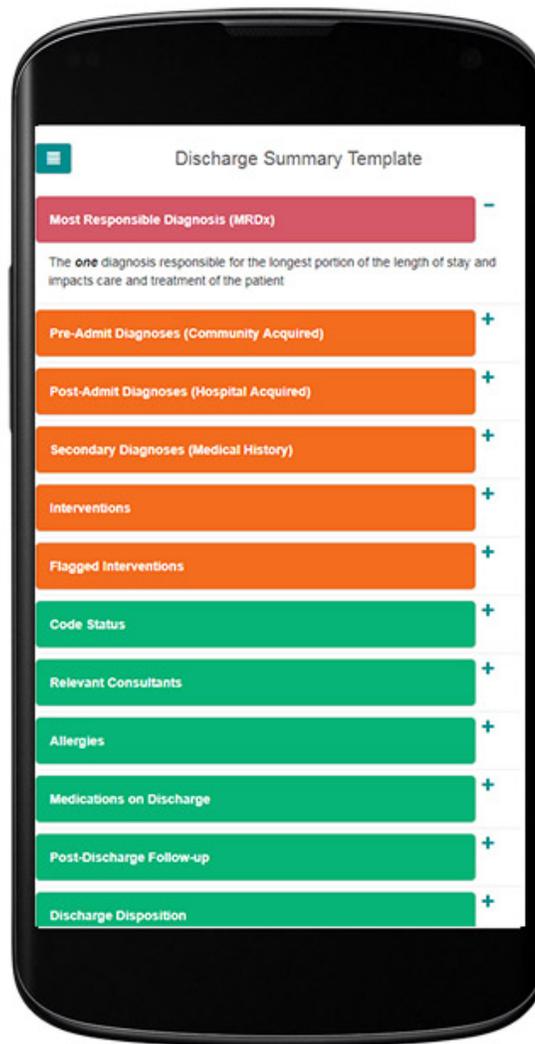
Access

The Discharge Summary Web Guide is accessible from the Internet, and you are required to have an Internet connection to access this reference tool.

1. To find the Health Information Management public webpage for this Pilot: www.himconnect.ca/dswg
2. Then click the Discharge Summary Web Guide access link to be taken to the online guide.
3. For future reference, you will need to save/bookmark the link which will appear as an icon on your phone's home screen. Here are instructions on how to bookmark the link:

On Android
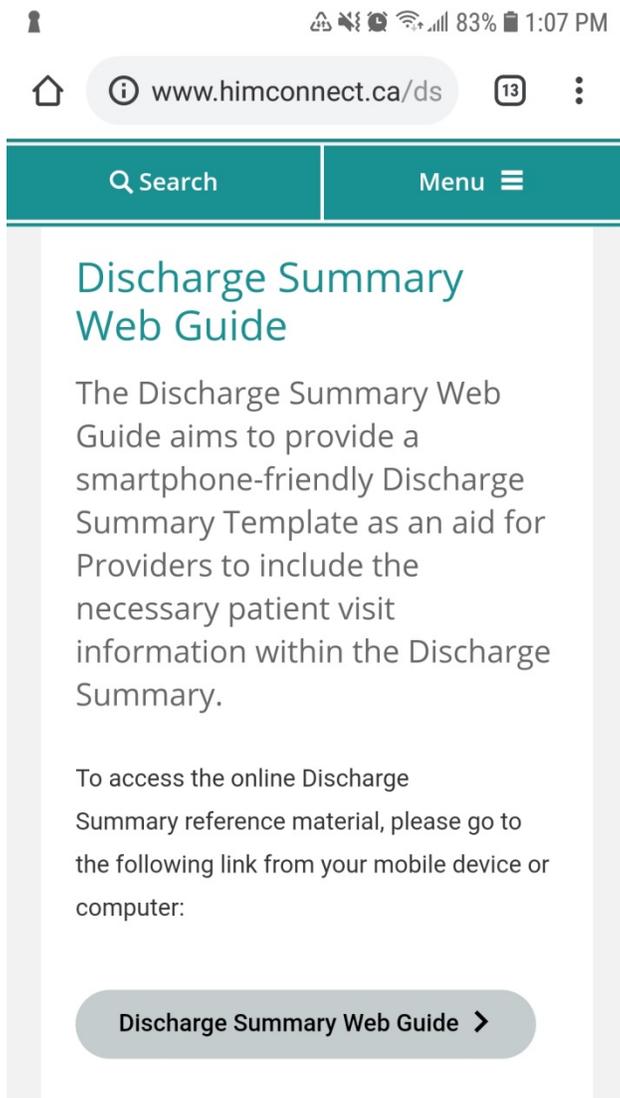
Step 1: Visit the website. Go to the 'Access' link provided on www.himconnect.ca/dswg.	Step 2: When we have the page loaded, click on the ⋮ icon at the top right of your screen to access the menu with all available options.
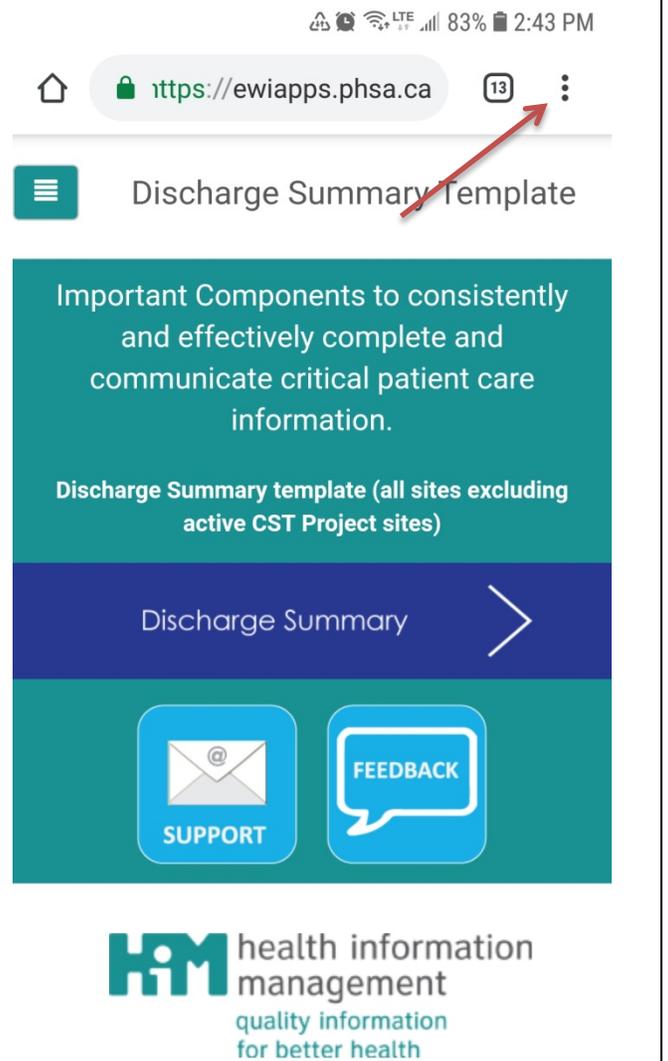
Step 3: Open the menu on your phone's web browser. Then select "**Add to Home screen**" option.
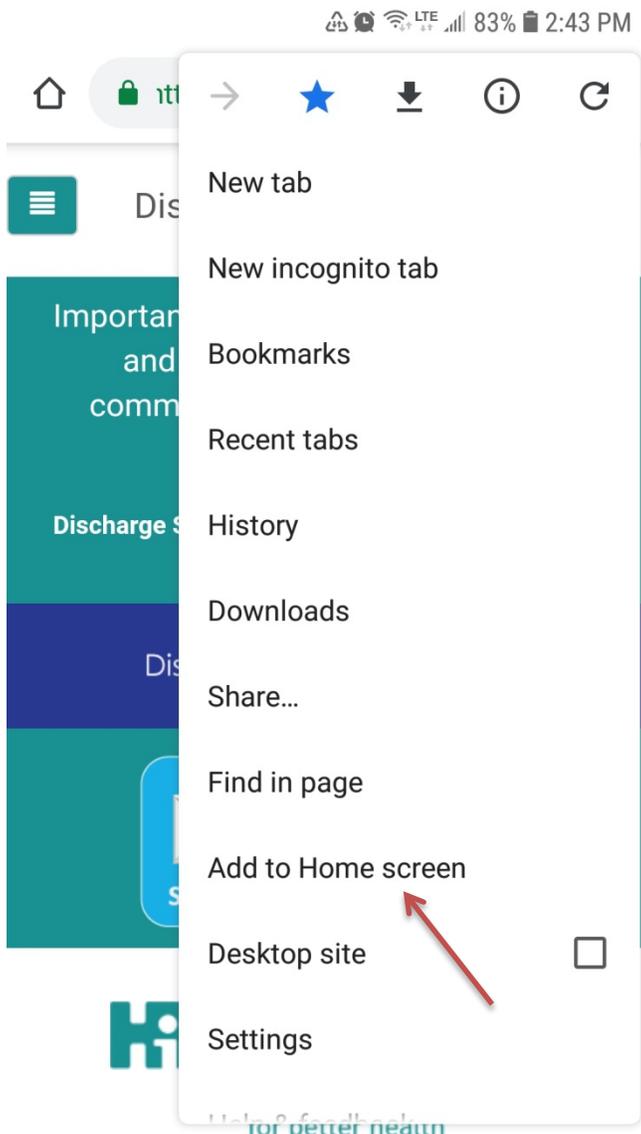
Step 4: Rename file to "**Discharge Summary**" and then select "**ADD.**"
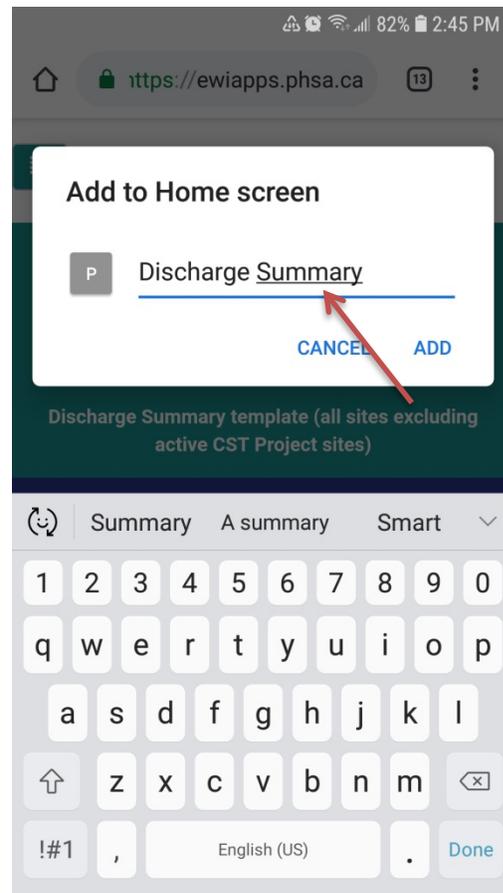
Step 5: Confirm by clicking ADD which will create a shortcut icon to the Home screen.	Step 6: Check your phone home screen to see that the icon has been added. Please note, most devices have more than one home screen, so please scroll to other screens to check if the icon has been added to a secondary screen on your device.
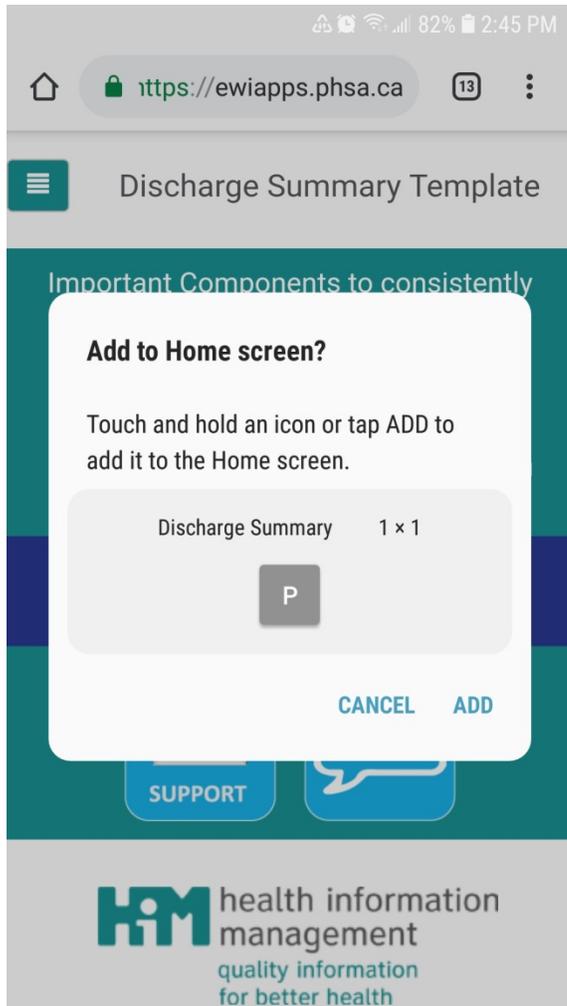
On IOS (iPhone, iPad and iPod Touch) – Please note these instructions are for the default Safari browser.

Step 1: Visit the website. Go to the 'Access' link provided on www.himconnect.ca/dswg.

Step 2: Tap the bookmark/download icon which is either at the top of your browser or at the bottom of your screen.

Step 3: Add it to Home Screen
Now press the icon with a plus sign which reads "Add to Home Screen".
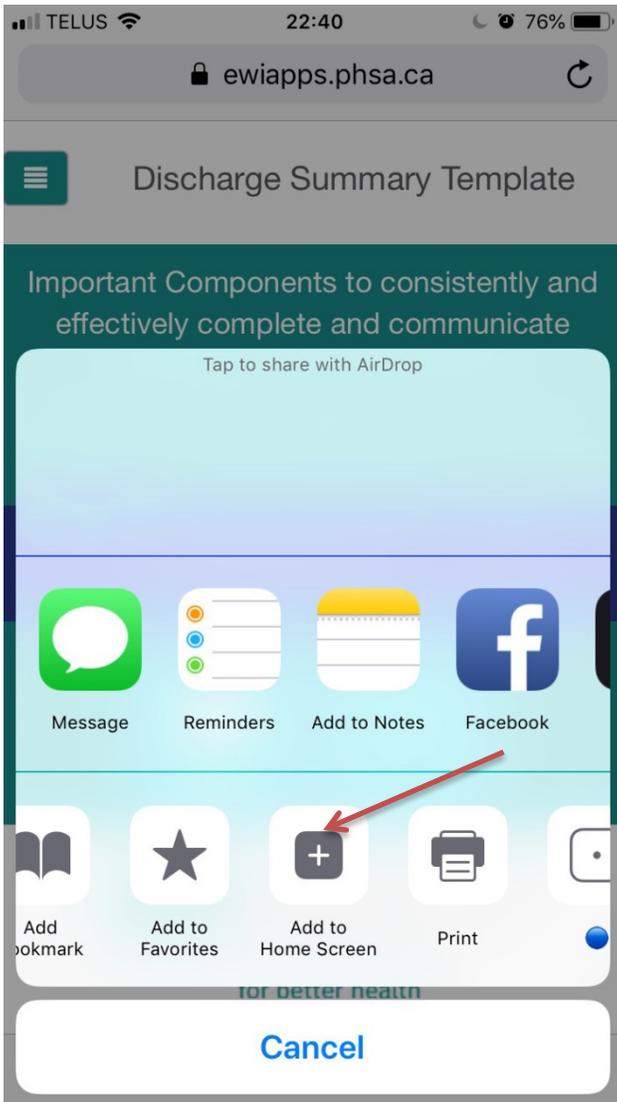
Step 4: Type a name to describe the app – suggested name "Discharge Summary".
Once renamed, select "Add".

health information
management

quality information
for better health

fraserhealth
Better health. Best in health care.

Providence
HEALTH CARE
How you want to be treated.

Provincial Health
Services Authority
Province-wide solutions.
Better health.

Vancouver
CoastalHealth
Promoting wellness. Ensuring care.

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one home screen, so please scroll to other screens to check
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